



# University of Texas at El Paso Military Science Department Volunteer Assistance Request Form



**Please provide detailed information.**

- Notice must be provided within **4 weeks** of requested date or volunteer support cannot be guaranteed.
- Receipt of the request does not constitute a guarantee that your event will be supported.
- The Military Science Department will provide volunteer assistance at no cost. We recognize that many organizations wish to make a voluntary donation. Any voluntary donation should be made out to the : MILITARY SCIENCE ASSOCIATION
- Please note: As part of the United States Army, the UTEP Army ROTC Department reserves the right to refuse a request for any event that could be viewed as controversial, filling a vacant civil service or military position, or could be a potential conflict with other unit/organization positions.

Date of Request:

Department/Organization:

Organization Point of Contact:

Telephone:  Email:

**BRIEF DESCRIPTION OF WORK TO BE PERFORMED** (Please give both the goal of the job and examples of activities to be performed.):

**QUALIFICATIONS SOUGHT** (Please include both skills and attributes needed to perform the work, as well as any items that might disqualify an applicant.):

Event Location:

Date of Event:  Arrival Start:  Time End:

# Volunteers Requested:  Uniform for Event:

**Please submit completed form to the UTEP ROTC Military Science Department  
Email: [pssiko@utep.edu](mailto:pssiko@utep.edu) and [vgmarquezro@utep.edu](mailto:vgmarquezro@utep.edu)**

**We would be happy to work with you in completing this form or to provide information about working with volunteers.**

**Please contact us at 915-747-5621 or 915-747-6693**